

SURREY HEATH ARTS COUNCIL

GRANT AID APPLICATION FORM

Grant Aid is funded by an annual grant from Surrey Heath Borough Council to enable financial assistance to be made to local groups and individuals at non-professional level. This scheme is aimed at developments in the cultural field. Applicants must live within the Borough of Surrey Heath to qualify for a grant.

All applicants should complete Sections A and D. Organisations should also complete Section B; individual applicants should complete Section C.

SECTION A (to be filled in by all applicants)

Name of organisation / individual applying:

Address for correspondence.....

Contact telephone number.....

For what purpose will the grant be used?.....

.....

Total cost of project.....Amount applied for here?.....

SECTION B (to be filled in by Organisations only)

What are the organisation's purpose/aims?.....

.....

How long has this organisation been in existence?

(NB A balance sheet for the previous year should be attached)

SECTION C (to be filled in by Individual Applicants only)

In the case of an individual application the name of a referee should be supplied.

Name and position of referee.....

Connection with applicant.....

Address.....Tel:

SECTION D (to be filled in by all applicants)

Have you or your organisation previously applied for an Arts Council Grant? YES / NO*

If Yes:-

Which year.....What was the grant awarded for?.....

.....Amount received.....

Are you / your organisation a member of the Surrey Heath Arts Council? YES / NO*

This application must be presented at least three months in advance of any purchase being made. Note that applicants may be called to give a verbal presentation about their project and that a brief report will be required to show how the Grant Aid money has been spent.

Signed.....Date.....

Completed application forms should be returned to:-

Mr Ian Cullen, 2 Connop Way, Frimley, Camberley, GU16 8RX (Tel 01276 23213).

* Please delete as applicable

SURREY HEATH ARTS COUNCIL

Registered Charity 286681

Surrey Heath Arts Council was founded in 1981 under the auspices of the Mayor of Surrey Heath, Councillor Mrs Joy Reid.

Membership is open to any individual and or organisation of the Arts within the Borough. The organising Committee comprises representatives of local arts organisations, Borough Councillors and three co-opted members

The aim of the Arts Council is to stimulate and encourage the creative arts and develop their appreciation amongst residents through out the Borough of Surrey Heath. Through facilitating various events it endeavours to show the local community the wealth of talent which exists in the Borough and seeks to improve communication and awareness between interested individuals and groups.

The Arts Council helps groups and individuals financially through two schemes, both of which require applicants to live or, in the case of organisations, meet within the Borough. Applications are considered by the Grants Subcommittee and a recommendation made for endorsement by the Arts Council. The Subcommittee meets up to four times a year.

GRANT AID (see application form overleaf)

This is a small grants scheme funded by an annual grant from Surrey Heath Borough Council to enable financial assistance to be made to local groups and individuals at non-professional level. Examples of eligible applications might include summer school fees, a grant towards equipment, or assistance in mounting a particular group project.

THE JAMES WINTERBOTTOM BURSARY AWARD

This is available to students studying at professional level. Funding for this award is allocated from interest on invested capital which was specifically donated or raised for this purpose. These awards are given to students to assist them to progress in their chosen cultural careers. Students wishing to apply for a Bursary Award should in the first instance send a letter of application to : Mr Ian Cullen, 2 Connop Way, Frimley, Camberley, GU16 8RX (tel 01276 23213).

GRANT PROCESSING : to be completed by Grants Sub-Committee		
<i>Date Received</i>	<i>Date of Grant Meeting</i>	<i>Presentation requested Yes / No</i>
<i>Referee contacted Yes / No</i>	<i>Grant Awarded Yes / No</i>	<i>Amount, if applicable</i>
<i>Any Conditions</i>		
<i>Date ratified</i>	<i>Date applicant notified</i>	<i>Signature</i>
<i>Applicant's Report received</i>		